NOTICE INVITING TENDER

INVITATION FOR TENDER FOR HIRING OF PICK-UP VEHICLE ON A DAILY BASIS FOR REE INVESTIGATION

Sealed tenders are invited from eligible and qualified service providers for the **hiring of a Bolero Camper vehicle on a daily basis** for the Preliminary Investigation of Limestone (G3) for Lakadong Block, Lakadong village, East Jaintia Hills District, Meghalaya in accordance with the terms and conditions outlined below.

SCOPE OF SERVICE AND REQUIREMENTS

The hired vehicle will be used to transport personnel, equipment, and samples to and from various field sites. The service provider is expected to ensure the availability of the vehicle as per the project's operational needs.

Vehicle Requirements

1. **Type of Vehicle**: Pick-up vehicle and Bolero (4x4 preferred for off-road terrain).
2. **Seating Capacity**: Minimum of 5 seats, including the driver.
3. **Condition**: Well-maintained with valid service records.

Hiring Period and Terms

1. **Period**: Daily hire, as and when required, with flexible scheduling.
2. **Locations**: Field sites in Lakadong area, East Jaintia Hills and nearby areas.
3. **Minimum Availability**: 8 hours per day (extendable based on project needs).

ELIGIBILITY CRITERIA

1. The bidder must provide a **commercial vehicle registration**.
2. The vehicle should have valid **insurance, road permits, and pollution certificates** and fitness certificate.
3. The **driver** must hold a valid license and experience driving in off-road conditions.
4. Preference will be given to bidders with prior experience providing vehicle services for **government projects** or **mineral exploration activities**.

FINANCIAL QUOTE AND PAYMENT TERMS

1. **Rate per Day**: Bidders must quote a daily rental rate inclusive of all costs (fuel, driver allowance, and maintenance).
2. **Additional Charges**: Specify rates for extra hours beyond the 8-hour daily limit.
3. **Payment Terms**: Payments will be made within **30 days** of receiving the invoice, subject to verification.

SUBMISSION OF TENDER

1. **Submission Deadline**: 30th November, 2026

2. **Submission Address:**
   Directorate of Mineral Resources, Meghalaya,
   Risa Colony, Shillong – 793003.
3. **Contact Person:** Shri S.E.Kharmawlong, Geologist, 9077079401
4. A **non-refundable court fee stamp** of Rs. 25/- should be affixed by local tenderers. Tenderers outside Meghalaya must submit an uncrossed postal order of the same value with the tender.

EVALUATION CRITERIA

The following criteria will be used for evaluation:

1. Compliance with **vehicle specifications** and service requirements.
2. Competitive **daily rental rates.**
3. Relevant **experience** in providing services for field activities or exploration projects.
4. Availability and flexibility for the project's operational needs.

TERMS AND CONDITIONS

1. The service provider will be responsible for all **maintenance and fuel expenses.**
2. The Directorate reserves the right to **terminate the contract** at any time with prior notice.
3. In case of **vehicle breakdown**, a replacement vehicle must be provided within 2 hours.
4. The service provider will bear **all liabilities related to accidents or damage** during operations.
5. All bids must be submitted in **sealed envelopes**, clearly marked with the subject of the tender.

EARNEST MONEY DEPOSIT (EMD)

An earnest money of **Rs 1000/- (one thousand)** in the form of Deposit-at-call or Demand Draft on any branch of State Bank of India, duly pledge in favour of the Directorate of Minerals Resources, Meghalaya, should accompany the tender. In case of Schedule Tribe and Schedule Caste tenderers, the amount of Earnest Money is Rs 500/- (five hundred) only is applicable subject to production of Schedule Tribe/Schedule Caste Certificate. The firm which are registered with A.G.S & D or the Small Scale Industries units registered with NISC form Manufacturing stores to be purchased are exempted from paying Earnest Money.

The **EMD will be forfeited** if the tender is withdrawn or altered during the validity period.

DECLARATION BY BIDDER

The bidder must submit a **signed declaration** confirming compliance with all the terms and conditions outlined in this document.

IMPORTANT DATES

- **Last Date for Submission:** 30th November, 2026
- **Opening of Tenders:** 2nd December, 2026 at the Directorate of Mineral Resources, Meghalaya.

The Directorate reserves the right to **reject any or all bids** without assigning any reason and is not bound to accept the lowest bid.

Issued by:
Directorate of Mineral Resources
Risa Colony, Shillong – 793003
Date:

This tender aims to ensure **uninterrupted transportation support** for the exploration team conducting Limestone investigations at Lakadong Village, East Jaintia Hills.

Director of Mineral Resources
Meghalaya Shillong.